

Agenda

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City Executive Board

Date: **Tuesday 7 May 2013**

Time: **1.30 pm**

Place: **Oxford Town Hall, St Aldate's, Oxford**

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City Executive Board

Membership

Chair	Councillor Bob Price	Corporate Governance and Strategic Partnerships
Vice Chair	Councillor Ed Turner	Finance and Efficiency
	Councillor Colin Cook	City Development
	Councillor Van Coulter	Leisure Services
	Councillor Steven Curran	Young People, Education and Community Development
	Councillor Mark Lygo	Parks and Sports
	Councillor Scott Seamons	Housing
	Councillor Dee Sinclair	Crime and Community Safety
	Councillor Val Smith	Customer Services and Regeneration
	Councillor John Tanner	Cleaner, Greener Oxford

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Board Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

3 PUBLIC QUESTIONS

When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am on a day so that there are at least two clear working days before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

4 BUILDING MAINTENANCE AND REPAIR SERVICES - TENDER

1 - 4

Lead Member: Councillor Executive Board Member for Corporate Governance and Strategic Partnerships

Report of the Head of Direct Services

Report of the Executive Director of Community Services

The attached report seeks approval to submit a tender for, and if successful to enter into, arrangements to provide services to SOHA

Recommendation: That the Executive Director Community Services be delegated authority to compile and submit a tender for the supply of services to South Oxfordshire Housing Association (“SOHA”) for responsive and void property building maintenance work; and, in the event that such tender is accepted, to enter into an appropriate contract with SOHA to undertake such work. The proposed contract would follow the principles set out in this report, and would be intended to optimise the contribution to Council overheads while minimising the risk to the Council.

5 FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

6 MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO **MATTERS EXEMPT FROM PUBLICATION**

5-12

C1 BUILDING MAINTENANCE AND REPAIR SERVICES TENDER

Not for publication annexes to the report at Item 4.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.